

## ALL PORTAL USERS

You will be prompted to create log-in credentials for the portals by selecting “Register for an Account” or, for existing licensees “Reset Password”. Please do not use your school email address, as you may not always have access to it. You will be given two options – receive an “access” token (think security code) via email or answer security questions. We highly recommend that you choose the access token because it is more secure and Thentia may soon discontinue the option to answer security questions.

## NEW APPLICANTS

Applications are required for licensure and must be submitted through your application portal with payment in full. Application fees are non-refundable so select your application type carefully and fully review all instructions to submit a complete application.

Submitted applications are reviewed by staff. If application deficiencies are identified the applicant will receive a notice of deficiency email prompting you to log into your application portal to make necessary corrections. Specific deficiencies are indicated within your application (click "Documents").

Some application requirements must be sent directly to the Board (transcripts, continuing education, licensure verifications, etc.). Anything that falls into this category will need to be emailed to [info@pt.alabama.gov](mailto:info@pt.alabama.gov).

After all application requirements are met, your application will be considered Administratively Complete. Next, your application will navigate the final processing stages and once approved, your license number will be visible on the Public Register.

After your license is issued, you will begin using your Licensee Portal for all other Board services and applications. Wallet cards for Alabama PT and PTA licensees are self-service and accessible through the Licensee Portal.

## CURRENT LICENSEES

Please navigate to the Licensee Portal to renew, obtain a copy of your license, review/update your information, etc.

If you have any questions, please contact the Board at [info@pt.alabama.gov](mailto:info@pt.alabama.gov) or (334) 242-4064.

Link to Portals - <https://alpt.portalus.thentiacloud.net/webs/portal/#/>