

**IF YOU RECEIVED YOUR INITIAL LICENSE IN 2024
OR IF YOU HAVE ALREADY RENEWED, YOU MAY DISREGARD THIS MESSAGE.**

Here are a few highlights to remember:

1. **Renewal timeline:** The annual licensure renewal period is July 1 through September 30.
2. **Expired license:** You cannot treat with an expired license on Oct 1.
3. **License fees:** \$130.00 for PTs and \$93.00 for PTAs (plus a processing fee).
4. **Renewal process:**
 - a. Go to our website, www.pt.alabama.gov, and select the “Licensing Renewal” tab.
 - b. Scroll to the bottom of the page and select “Renew Your License Here.”
 - c. Select your license type, license number, last four digits of your Social Security number.
 - d. Profile should appear and you may begin updating and entering information.
 - e. Upload your continuing education certificates, preferably in pdf format.
 - f. There are 4 CEU categories for renewals:
 - i. I graduated in the last calendar year, and I am renewing for the first time. You will be required to upload 2 hours of Alabama Jurisprudence. **If you are offering direct access, you will need to upload an additional 2 hours of continuing education.**
 - ii. I am renewing my license for the first time in Alabama. (I am not a new graduate). You will be required to upload 8 hours of CE and 2 hours of Alabama Jurisprudence. **If you are offering direct access, you will need to upload an additional 2 hours of continuing education, for a total of 12 hours.**
 - iii. This is not my first license renewal in Alabama. You will be required to upload 10 hours of CE. (No Alabama Jurisprudence Required). **If you are offering direct access, you will need to upload an additional 2 hours of continuing education, for a total of 12 hours.**
 - g. Upload the required CEU documents and proceed with renewing your license.
 - h. Access and print your license and your receipt once complete. It is also accessible during the year.
 - i. Mobile devices and tablets should be fine for renewals; however, if you experience issues then consider using a desktop or laptop computer.
 - j. Keep a copy of your receipt for your records. The email with your renewal verification will come from an email address that contains “igovsolutions”. Please check your spam/junk folders if you do not receive it in your regular inbox.
5. **Profile Updates:** Be sure to create/update your licensee profile under the “Services” tab.
6. **Gold Seal Certificates:** If you wish to have an updated certificate with the gold seal, there is a \$5.00 fee.

We strongly encourage you to renew early to avoid any potential issues or technical delays!

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